

## MEETING OF THE COUNCIL

### MINUTES (UNRESERVED)

2.00pm on Monday, 25 January 2021

By Zoom

**Present (Reserved):** Anthony, Lord Grabiner QC (Chair); Professor Jason Carroll; Dr Andrew Carter; Dr Tim Chesters; Dr Maciej Dunajski; Professor John Gibson; Professor Jonathan Goodman; Dr Sian Lazar; Dr Oliver Shorttle; The Rev'd Dr Mark Smith; Dr Jacqueline Tasioulas (Senior Tutor); Mr Paul Warren; and the Governing Body.

**Present (Unreserved):** Ms Ella Nevill (UCS President); and Mr Will Wood (MCR President).

**In Attendance:** Miss Emma Easterbrook (Secretary); Professor Simon Franklin; and Dr Charlie Weiss (Chair of Computer Committee) (up to and including Item 3(iii); for Item 3(iii)).

1. **Apologies**

None.

2. **Declarations of Interest**

None.

3. **UNRESERVED**

(i) **Minutes of 16 November and 23 November 2020**

Approved.

(ii) **Matters Arising**

- a. *16 November 2020, Item (vi), a., Website:* The Academic Dean had circulated a proposal by e-mail. This recommended that the College should create a new 50% FTE role for someone to oversee the website. It is expected that this will be a part of a full-time role within the Tutorial/Admissions Office. The responsibility for updating the different sections of the website would

remain with the various offices and departments that currently have this responsibility. The new appointee will ensure that they are all fulfilling their roles, on behalf of the College, and, on behalf of the Senior Tutor, and instruct them to update their pages when necessary. The post-holder would provide regular reports to the Senior Tutor, and a digest for Council.

Council formally approved of the recommendation to recruit for a 50% FTE role for someone to oversee the website. The Academic Dean will circulate a further paper.

(iii) **Annual Report of the Computing Committee**

The Chair of the Computing Committee, Dr Charlie Weiss, circulated the Annual Report of the Computing Committee. The Chair of the Computing Committee reminded Council about the need for all members of the College to remain vigilant about cyber security, and recommended completing and/or refreshing cyber security training online. The IT Department gave an annual talk to Freshers and it was suggested that the IT Department could liaise with both the UCS and MCR to increase awareness. The Chair of the Computing Committee formally thanked the IT Department for their hard work.

*[The Chair of the Computing Committee left.]*

(iv) **Admissions Report**

Dr Chesters circulated the Admissions Report to the Council on behalf of the Admissions Tutor for Sciences, Professor Howard Griffiths; and himself as Admissions Tutor for Arts. There were 946 applications and 307 of those were deselected before interview. This was slightly higher than the suggested average of 25% given by the Cambridge Admissions Office, and Dr Chesters agreed to monitor the deselection numbers from other colleges in comparison. There were 147 offers made for entry in October 2021 including 10 deferrals. This relatively small number of offers was based on the likely outcome of A-level assessments for this year. The College was well placed to meet the University-wide OfS access agreement for the proportional representation for state sector offers, as well as for POLAR4 quintile 1 and 2, and IMD offers. Regarding feedback, this continues to be given only if requested by the student, or by the teacher and/or school if the student has

given consent for feedback to be sent to the school. Feedback this year will be targeted and based on numerical data. The Admissions Tutors formally thanked the Senior Tutor, the Subject Coordinators, interviewers, and the Tutorial/Admissions Office for their hard work during the admissions process. Council formally thanked both Admissions Tutors for their excellent work.

- (v) **Minutes of College Committees:** for note only.
  - a. Computer Committee: 12 October 2020.
  - b. Library Committee: 19 May 2020.

- (vi) **Any Other Business**  
None.

4. **RESERVED**

- 5. **Date of Next Meeting**  
2.00pm on Monday, 1 March 2021  
By Zoom

**Distribution (Reserved):** Anthony, Lord Grabiner QC (Chair); Professor Jason Carroll; Dr Andrew Carter; Dr Tim Chesters; Dr Maciej Dunajski; Professor John Gibson; Professor Jonathan Goodman; Dr Sian Lazar; Dr Oliver Shorttle; The Rev'd Dr Mark Smith; Dr Jacqueline Tasioulas (Senior Tutor); Mr Paul Warren; and the Governing Body.

**Distribution (Unreserved):** Ms Ella Nevill (UCS President); and Mr Will Wood (MCR President).

**In Attendance:** Miss Emma Easterbrook (Secretary); Professor Simon Franklin; and Dr Charlie Weiss (Chair of Computer Committee).

**Emma Easterbrook**  
**26 January 2021**