

Unconfirmed

**Clare College
Cambridge**

Monday 11 November 2019

A meeting of the Governing Body was held this day.

Present: Lord Grabiner, Dr Evans, Dr Wilkes, Mr Smith, Dr Zhang, Dr Wimpenny, Dr Parker, Professor Lahr, Professor Hedley, Dr Jahn, Professor Gibson, Dr Dunajski, Dr Tasioulas, Dr Friend, Dr Stillman, Ms Wyburd, Professor Carroll, Mr Warren, Dr Chesters, Dr Turner, Dr Laman, Dr Maniscalco, Dr Stranks, Dr Wolf, Rev'd Dr Smith, Dr Burrows, Professor Franklin, Professor Howarth, Professor Thomason, Professor Paulson, Professor Clarke, Professor Greenham, Professor Sprik, Professor Philpott, Professor Ogilvie, Professor Sterckx, Professor Hodell, Professor Allmendinger, Professor Leyser, Dr Riley, Dr Moore, Professor Woodhouse, Professor Pullan, Dr Bristowe, Dr Guy, Mr O'Hearn

Student Representatives: Mr Wright (UCS), Mr Townson (MCR), Mr Whitaker (MCR)

Apologies: Mr Johnson, Dr Holdstock, Dr van Veen, Dr Foyster, Dr Lazar, Professor Sanson, Dr Cacho, Dr C Weiss, Dr Faulkner, Mr Ross, Dr Watson, Dr Shorttle, Professor Clayton, Professor Lewens, Professor Harris, Ms Chapman (UCS)

On Leave: Dr O'Donoghue, Dr L Weiss, Dr Follini, Dr Hughes, Professor Phillips, Professor Thompson, Professor Andrews, Professor Byrne, Professor Corsetti

MINUTES

UNRESERVED BUSINESS

1. ***Declarations of Interest***

There were no declarations of interest.

2. ***Unreserved Minutes***

Minutes of a meeting held on 10 June 2019 were approved.

3. ***Matters Arising from the Minutes of 10 June 2019***

There were no matters arising.

4. ***Admissions Analysis***

Dr Chesters asked the Governing Body to note the following:

- The ratio of candidates admitted in October 2019 was 50:50 Sciences:Arts subjects and 50:50 Female:Male.
- The College met or exceeded the OfS targets for the POLAR, OAC and IMD socio-economic categories. In addition, the College admitted 66.9% of its students from state schools, exceeding the 62-64% target set by OfS.
- Last year, for the first time, the University ran 'Adjustment' in the admissions round. Disadvantaged candidates who were rejected in January were invited to re-enter the admissions round if they had met or exceeded the University standard offer for their subject. Clare participated in the process.
- Pre-interview assessments have been running for three years. They are being reviewed by some Faculties, as the correlation between performance at the pre-interview assessment and performance at A level in some subjects is not strong. They are considering a return to the previous system of at-interview written assessments.
- The Arts and Sciences Taster Days which were run in Lent Term were a great success and will be repeated next term. The September Open Day was also popular.
- Dr Chesters offered his gratitude to all the staff of the Tutorial Office who worked incredibly hard during a very busy period.

5. ***Financial Statements and Statutory Accounts for year to 30 June 2019***

The Bursar noted that the College had reported a net deficit of £824k in the year to June 2019 compared to a deficit of £918k in 2018. While unrestricted income had increased by 7.8% to £13.8m, total unrestricted expenditure had also increased to £14.6m. The 6.6% increase in unrestricted expenditure could be partially accounted for by a £439k increase in USS provisions, and a £123k one-off insurance premium expenditure, incurred in 2016-17 but not recorded until this year. If these two factors were excluded, the increase in unrestricted expenditure was only 3.3%.

The 7.8% increase in unrestricted income was largely attributable to an increase in endowment income, an increase in conferencing and catering income to nearly £2m, and an increase in unrestricted donation income.

6. ***Old Court Update***

Professor Allmendinger reported the following:

- A large part of the roof over the north range and Master's Lodge has been removed. The original timbers look to be in good condition, and it should be possible to re-use up to 75% of the Collyweston roof tiles. Huge thanks are due to the Estates Manager and her team, and to everyone in Old Court for their forbearance.
- The Old Court Working Party has approved a number of minor design changes to the next phase of the Old Court renovations. It is hoped this will go out to tender in February 2020.

- The St Regis development is on schedule and within budget, and should be available to students by September next year. More capacity has been built in than previously planned, and there is the possibility of offering short-term rented accommodation to Clare staff.

The Bursar added that the Audit Committee felt that much stronger governance and oversight is required for the Old Court project, as there is a huge risk to the College's finances. It is proposed that a sub-group of the Old Court Working Party is set up to meet more frequently in order to review budgets, and that Old Court finances become a standing item on the Finance Committee agenda. The Bursar indicated that the estimated costs of the project have risen to £40.6m, and there is an urgent need to find cost-savings of approximately £3m.

7. ***PREVENT***

The Governing Body approved the sign-off of the AAR Accountability Statement, Data Return, and Risk Assessment.

8. ***Any Other Unreserved Business***

There was no other unreserved business.