



## The Stephen Perse Foundation RISK ASSESSMENT

<b>Risk Assessment for:</b>	<b>Clare College playing fields and Pavilion</b>	<b>Description of Activity:</b>		<b>Netball / Tennis / Cricket / multi sports</b>	
<b>Assessment by (Name):</b>	C Wells	<b>Signed:</b>	cwells	<b>Assessment Date:</b>	4/1/22
<b>Manager Approval (Name):</b>	Tracy Handford	<b>Signed:</b>	T Handford	<b>Date:</b>	07/01/22

Reviewed by:	Date	Read by:	Date

## The Stephen Perse Foundation RISK ASSESSMENT

Hazard / Risk	Who is at Risk?	How can the hazards cause harm?	Normal Control Measures	In Place/ Discussed (Yes/No)	Residual Risk <small>Change colours to correspond with risk matrix below</small>
<p>Spread of COVID-19 Coronavirus</p> <p>Venue and equipment suitability</p> <p>Before / during Play</p>	<p>Coach, Teacher, Students, Vulnerable groups</p>	<p>Contracting the virus through contact.</p>	<p>This risk assessment is to be reviewed alongside the whole Foundation Risk Assessment which takes account of the governments 'Plan B' restrictions.</p> <p>Before activity all participants (pupils, coaches, volunteers) should check for symptoms of Covid-19. Area should also be checked for safety. ie remove any item that may be dangerous.</p> <p>Participants should comply with current government guidelines and avoid high risk behaviour outside the sports setting to reduce the risk to their fellow participants when they attend training/lessons.</p> <p>Personal hygiene measures should be taken before / during and after activity including hand washing and sanitising and 'Catch it, kill it, bin approach' - see below</p> <p>Teachers/Coaches should make all participants aware of expected social distancing and hygiene measures during play and whilst on site</p> <p>Ensure social distancing is maintained for substitutes, team staff, officials, spectators and during breaks in play.</p>		



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			<p>All participants should sanitise their hands prior to the start of the activity and during breaks in activity. Hand sanitisers must be available from staff</p> <p>Players should refrain from spitting or rinsing out their mouths. Water bottles and other refreshments should not be shared.</p> <p>Use of toilet and changing room facilities should adhere to the latest UK government guidelines</p> <p>Max 1 pupil to enter the toilet using the correct route. Only 1 in and out of the pavilion following the entry signs. A member of staff should supervise and make sure no one from outside of the Foundation is in contact with the student</p> <p>Changing rooms are not to be used. No student access to changing rooms</p> <p>Staff to be 2m apart when explaining lesson with pupils</p> <p>cleaning equipment used before and after use</p> <p>No Changing (pupils to arrive in PE kit and stay in PE kit after lesson)</p> <p>Students and staff travelling to and from the venue wearing face coverings in minibus or walking in pairs. Face coverings to be worn in communal areas indoors by staff and students as per government guidelines</p> <p>Catch it - Kill it - Bin it bins available on site (inform the pupils)</p>		
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Hazard / Activities	Who is at Risk?	How can the hazards cause harm?	Normal Control Measures	In Place/ Discussed (Yes/No)	Residual Risk
<p>Spread of COVID-19 Coronavirus</p> <p>After play</p>			<p>All participants should sanitise their hands after the completion of activity.</p> <p>Participants should leave a session whilst maintaining social distancing.</p> <p>One designated person/volunteer should be responsible for collecting and disinfecting any shared equipment.</p> <p>Regular cleaning of equipment and the facility should take place, particularly between one group finishing, and the next group starting.</p>		

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Walking to and from Venue / travelling by minibus	Coach, Teacher, Students, Vulnerable groups	Trips and falls Social distancing	SEE SEPARATE RISK ASSESSMENT		
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<b>Hazard / Activities</b>	<b>Who is at Risk?</b>	<b>How can the hazards cause harm?</b>	<b>Normal Control Measures</b>	<b>In Place/ Discussed (Yes/No)</b>	<b>Residual Risk</b>
Cleaning/Maintenance of equipment and PE	Players, coaches and Umpires	spread Covid-19 /cause harm/injury	Staff to bring their own school equipment to the venue. Equipment is checked routinely and any unsafe equipment of PE is reported and discarded as needed.  Wipe down all equipment after before and after lessons		

<p><b>Spread of COVID-19 Coronavirus</b></p> <p><b>Students using outside venues</b></p>	<p>Coach, athlete, Teacher, students, Vulnerable groups</p> <p>those with existing underlying health conditions.</p> <p>Anyone else who physically comes in contact with other people in relation to your activity</p>		<p><b>PE Procedures</b></p> <p><b>Toilets</b> Should a student require the use of a toilet, then he/she should seek permission from the teacher / assistant if available, especially away from school premises at Clare College. The teacher / assistant should remind the student to touch the minimal amount of surfaces on entry and inside the building and to wash their hands thoroughly. 1 student allowed in at a time. Staff must check no one outside the Foundation is using the facility, and must supervise students.</p> <p><b>Hand Washing</b> Hand washing facilities in place (with soap and water) Stringent hand washing taking place. See hand washing guidance. Gel sanitisers in any area where washing facilities are not readily available.</p> <p><b>Transportation</b> The teacher should ensure that each student uses a gel sanitiser just prior to being transported on a coach / mini bus to CC. A gel sanitiser to remain with the mini bus whilst using SPF transport. The teacher should ensure that each student uses the gel sanitiser immediately on their arrival at LR, G&amp;C and WR.</p>		
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			<p>Staff should ensure that there are sufficient gel sanitisers to go with the first aid bags and individual student medications to CC</p> <p><b>Additional Controls</b> Coaches and athletes to be reminded on a regular basis to wash their hands for 20 seconds with water and soap and the importance of proper drying with disposable towels. Also reminded to catch coughs and sneezes in tissues – Follow ‘Catch it, Bin it, kill it’ and to avoid touching face, eyes, nose or mouth with unclean hands. To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice.</p> <p><b>Group procedures</b> All students will remain in their allocated smaller groups for all activities and will move around as a timed session.</p> <p><b>Ratio of numbers.</b> Number of students per group recommended by National Governing Bodies should be strictly adhered to. All equipment to be cleaned and disinfected after being used by each group of students</p> <p><b>Refreshments.</b> Students should bring and use their own drinks bottle. Water should not be drunk straight from the tap at CC.</p>		
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			<p><b>Designated clothing &amp; baggage area.</b> An outside area should be identified at the start of every lesson to prevent students using non school buildings. Contingencies may have to apply on the day in the event of inclement weather for both the students and their additional clothing and baggage.</p> <p><b>Cleaning facilities</b> To be organised by CC.</p> <p><b>End of school day parent / guardian collection at CC.</b> This should be discouraged, but if unavoidable, parents / guardians should be asked to remain in the car parks at CC in order for social distancing to be carried out prior to the collection of their child / young person.</p> <p><b>Return to school coach / mini bus journey.</b> Students should use gel sanitiser prior to getting on to school transport and on returning to school premises in order to reduce any potential transmissions back into the school.</p>		
Tripping or falling, bumping.	Players /coaches / umpires	Tripping, falling or bumping can cause cuts, bruises, skin burns or breaks.	Area is maintained and kept in good condition (by CC groundsman). If puddles are found on the court it may not be suitable to use at that time (decision depending on amount of water.) Players to take care, correct footwear. Supervision from staff		



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Space/area	Players /coaches / umpires	Players bumping into one another or running into a fence could cause minor injuries such as cuts and bruises.	Space must be adequate for the games being played, number and age of pupils playing and ratio of staff etc.  Should be 1 metre between outer court lines and fencing 2 metres between adjacent courts.  Maximum of 30 persons (inc staff) per court and must remain 4ft apart unless on the sideline, where players must stay 1m apart. No team huddles, high fives or handshakes.		
Equipment left around, balls, clothing etc. Broken Glass and other debris.	Players /coaches / umpires	Broken Glass and other debris can cause serious cuts, bruises, bumps and breaks to the skin and bones.	Remove any loose materials before use  Glass is not allowed on or around Games areas.  Checking of area on a regular basis and any debris is cleared up or reported to be cleared before use. Keep the area clear of leaves and other debris and encourage people to keep their shoes clean before going onto the area..  Equipment should be regularly sanitised before, during (when necessary) and after training.	Yes	

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Surrounding netting and wire fencing	All	Surrounding netting and wire fencing can cause bumps, scrapes, cuts to the skin.	Surrounding fencing is maintained by CC and inspected regularly by PE staff. Faults or damage should be reported immediately and a decision to be made on the day as to if it is safe to resume play.		
Gates and access	All	Members of the public walking onto the court when in use, could be a threat to the players.	Gates are to be closed when court is in use. Handles and locks to gates need to be sanitised before during and after the lesson		
Adverse weather conditions.	Players	Storms, lightning and Heavy rain can cause slips and trips, conductivity etc	Check weather forecast beforehand and during Decision to be made on the day if there is a storm If the area is too wet or slippery play must be delayed or cancelled until the court reverts to its normal state.		

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<p>Snow and very cold conditions causing a frozen surface.</p>	<p>Players</p>	<p>Increased risk of slips, trips and falls leading to minor injuries such as cuts and bumps.</p>	<p>Decision to be made on the day Correct footwear and clothing</p>		
<p>Loose equipment left around the playing areas</p>	<p>All</p>	<p>Loose equipment on the court is a tripping hazard causing falls leading to cuts, bumps and bruises.</p>	<p>Ensure all equipment not being used is removed from the playing area.  All equipment used should be sanitised before, during and after the lesson.</p>	<p>Yes</p>	
<p>Posts and rings - Free standing goal posts and fix standing Netball posts etc -</p>	<p>All</p>	<p>Players can bang into posts causing sprains, breaks, being winded and bumps to the head. etc</p>	<p>Make players aware of potential danger Metal post padded, properly stabilised when not in use and anchored. Free standing - chained where possible to prevent falling.</p>	<p>Yes</p>	



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Additional Control Measures / Actions	Action by Whom / Person Responsible	Action by When	Action Completed

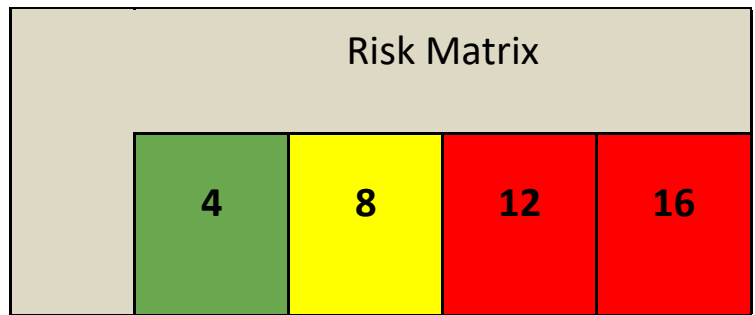
RESIDUAL RISK RATING	ACTION REQUIRED
<b>HIGH (H) Strong likelihood of fatality / serious injury occurring</b>	<b>The activity must not take place at all.</b> You must identify further controls to reduce the risk rating.



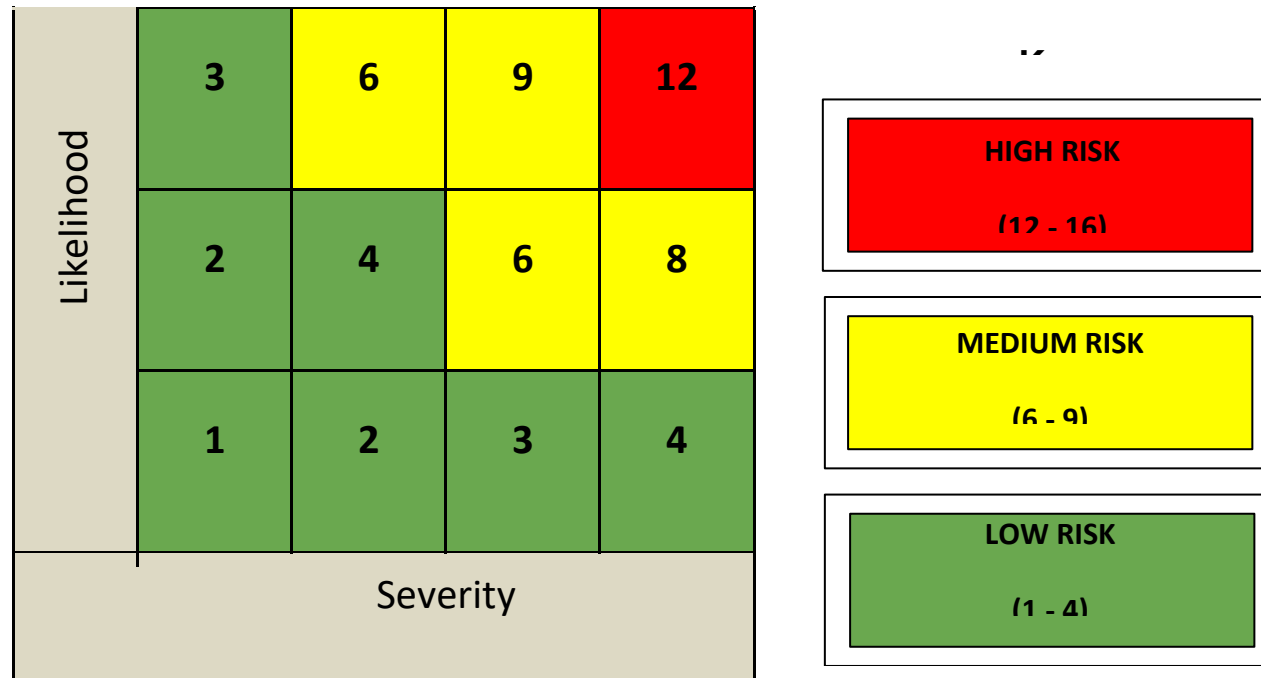
**RISK ASSESSMENT**

<p><b>MEDIUM (M)</b> Possibility of significant injury or over 3 day absence occurring</p>	<p>If it is not possible to lower risk further, you will need to consider the risk against the benefit. Monitor risk assessments at this rating more regularly and closely.</p>
<p><b>LOW (L)</b> Possibility of minor injury only</p>	<p>No further action required.</p>

Likelihood (1-4) X Severity (1-4) = **RISK** (1-16)



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### Read Confirmation Signature Sheet

I have received a copy of the above risk assessment which I fully understand and hereby undertake to adhere to in the interest of my own health and Safety and that of others who may be affected by my actions.



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Name	Signature	Date

**Review Sheet**

<b>Date:</b>	<b>Date:</b>	<b>Date:</b>	<b>Date:</b>	<b>Date:</b>
<b>Review Details:</b>	<b>Review Details:</b>	<b>Review Details:</b>	<b>Review Details:</b>	<b>Review Details:</b>
<b>Reviewed by:</b>	<b>Reviewed by:</b>	<b>Reviewed by:</b>	<b>Reviewed by:</b>	<b>Reviewed by:</b>