

Risk assessment

Company name: Sportsground, Clare College (Football) Assessment carried out by: Rob Nightingale, Head of Sports

Date of next review: 13 January 2021 Date assessment was carried out: 27 August 2020, 14 January 2021, 22 March 2021, and 30 April 2021

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Spread of COVID-19	<ul style="list-style-type: none"> • Users • Staff • Cleaners • Pitch contractors 	PROMOTING GOOD HYGIENE: <ul style="list-style-type: none"> • Provide additional hand sanitisers throughout the Pavilion. Users to bring their own PPE eg hand sanitiser and wipes. • Clearly direct people to where they can wash 	<ul style="list-style-type: none"> • Regular check process throughout the day (sanitiser, soap and paper towels and handwashing stations). • Daily stock check (sanitiser, soap and paper towels). • Daily check (promotion posters and signage). 	Head of Sports	Ongoing	

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		<p>and/or sanitise their hands.</p> <ul style="list-style-type: none"> • Ensure that all handwashing stations are in good working order and provide soap, water and/or hand sanitiser. • Provide hygiene standards promotional poster and signage throughout the Pavilion where appropriate. • Use disposable paper towels in handwashing facilities. <p>KEEP FACILITIES AND EQUIPMENT CLEAN:</p>	<ul style="list-style-type: none"> • Train all workers on new protocols and the important of good hygiene. 			

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		<ul style="list-style-type: none"> • Carry out flushing for Legionella twice per week on behalf of Buildings Department. Daily cleaning throughout the Pavilion and/or before and after each use. • Identify high-contact touch points for more regular cleaning (eg door handles). • Frequent cleaning of work areas and equipment between use. • Provide more waste facilities. Users to take away their own rubbish. 	<ul style="list-style-type: none"> • A responsible person to check cleaning has taken place as planned. • Weekly stock check (cleaning products). • Empty waste facilities regularly. • Train Staff on Public Health England guidance for reported COVID-19 cases. 			

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		<ul style="list-style-type: none"> • Remove any non-essential items that may be difficult to clean. • Follow Public Health England guidance if a COVID-19 case is reported at the facility. 				
<p>Spread of COVID-19</p>	<ul style="list-style-type: none"> • Users • Staff • Cleaners • Pitch contractors 	<p>MAINTAINING SOCIAL DISTANCING AND AVOIDING CONGESTION:</p> <ul style="list-style-type: none"> • Provide signage where appropriate so people can find their destination quickly. • Review how people walk through the Pavilion and 	<ul style="list-style-type: none"> • Monitor effectiveness, especially at peak times. • Train Staff to promote compliance to Sportsground users. • Train Staff to report/deal with issues of non-compliance. • Daily check (promotion posters and signage) where appropriate. 	<p>Head of Sports</p>	<p>Ongoing</p>	

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		adjust this to reduce congestion and contact between users. <ul style="list-style-type: none"> • Regulate the entry to the Pavilion to avoid overcrowding. • Apply two metre markings where appropriate. • One-way arrow markings to help foot traffic flow management where appropriate. • Single-use doorways to avoid congestion eg one-way only entrances/exits. • 1 in 1 out use of toilet facilities to avoid congestion in confined spaces. 				

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		<ul style="list-style-type: none"> • Organised sport; or Rule of 6 or two households only. • No multi-team tournaments eg 3 teams or more for grass roots organised sport. • No spectators for grass roots organised sport. • The Pavilion remains closed to members of the College and any other users (except for Cambridge United, which is an 'elite' club). 				

More information on managing risk: www.hse.gov.uk/simple-health-safety/risk/