

## Clare College Medic Graduation Event Risk Assessment

Risk Assessment Conducted by: Brenan Morgan and Annie Muston

Date of Assessment: 18.06.2021

Review: 22.06.2021

Hazard & Risk	Affected Parties	Control Measures	Who needs to carry out the action
Falling into the river	All attendees	Sufficient wall between the College grounds and the river that will prevent anyone accidentally falling in.	N/A
Slips, trips, and falls	All attendees	Flat, even, surface. All cables will be covered.	Gardens/IT/Head Porter/Support Services
Heat	All attendees	Soft drinks and water will be provided to all guests and cover in marquees. Staff will be given sufficient breaks out of the sun if required.	Catering/Head Porter
Manual Handling	Staff	All staff receive manual handling training at the start of employment at the College and receive refreshed training on a 2 yearly basis.	Head Porter
Minor injuries	All attendees	All Porters are first aid trained. In the event of a significant injury, the Duty Porter will call 999 and guide the ambulance to where required.	Porters