Clare College

Job Description

Job Title: Front of House Food Services Waiter/Waitress

Reports to: Front of House Supervisor

Hours of work: 37.5 hours per week

Purpose of the Job: To deliver a highly efficient and excellent quality of service in respect of the service of food and beverages at all College internal and external functions together with ancillary services.

Main Duties:

• Responsible for the service of food and beverages at College Feasts, Reunion Dinners, special Fellows’ Dinners, conferences and private catering events.

• Assist in the service of VIP functions held in the Master’s Lodge.

• Practice, maintain and develop a high standard of hygiene, sanitation and cleanliness in accordance with the requirements of the Food Safety Act.

• At the request of the Front of House Supervisor, you are, from time to time, to assist in the service of food and wine at other events in College.

• Ensuring that the Pantry and associated food service areas are cleaned to a high standard at all times.

• To be presentable at all times wearing the correct uniform.

• To take responsibility for the College Plate when required.

• To undertake any such other duties as shall be required in this position.