



Clare College

Risk Assessment Form

Task Overview

Assessment Ref:	[BM to insert]	Issue No:	5	Issue Date:	1 December 20	Review Date:	29 Mar 21
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Description of Task:	Phased re-opening of Sportsground during COVID-19.
Details of Activity:	Opening of tennis courts in line with social distancing guidance from the Government.
Frequency of task:	Seven days per week from Wednesday, 2 December 2020.
Additional Information to be read:	Not applicable.

Assessor Name:	Mr Rob Nightingale	Assessor Signature:	
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Head of Department Name:	Mr Rob Nightingale	Head of Department Signature:	
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<u>Likelihood</u>		
1	Unlikely	A slim chance that harm will be caused
2	Possible	Harm could be caused unless action taken
3	Likely	Harm is likely to be caused unless action is taken
4	Probable	Little doubt that harm will be caused unless action is taken
5	Certain	Harm will certainly be caused unless action is taken

1 - 4 Low
5 - 12 Med
15 - 25 High

<u>Severity</u>		
1	Minor	1st Aid injury
2	Moderate	1st Aid injury requiring off site treatment resulting in a lost time
3	Major	Reportable to the HSE as over 7 day reportable
4	Serious	Immediately reportable to the HSE
5	Catastrophic	Fatal or multiple serious injuries

Likelihood (L)

Severity (S)	1	2	3	4	5
	2	4	6	8	10
	3	6	9	12	15
	4	8	12	16	20
	5	10	15	20	25



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Hazard	Those Affected	Uncontrolled Risk Level			Current Controls	Controlled Risk Level			Further Controls Required
		L	S	R		L	S	R	
COVID-19 – risk of death/illness/increase of pandemic, loss of reputation, and financial loss.	College, member of College, and visitors.	4	5	20	Code of conduct to be sent to Fellows, Staff, students, and visitors with tennis licences. Code to include guidance on social distancing and hygiene: not to attend if displaying symptoms of COVID-19 or in household self-isolating; wash hands before arrival and on return home; social distance of 2m to be maintained from all other persons at all times; singles – may play with someone from another ‘household’; doubles – may play with members from other ‘households’. Opening times restricted to 10.00am – 4.00pm seven days per week only to ensure ability to supervise activity.	2	5	10	Head of Sports on site to supervise and enforce Code of Conduct. If Code of Conduct not enforced then players will be asked to leave.
Legionella – risk of death, loss of reputation, and financial loss (HSE reportable).	College, members of College, and visitors.	4	5	20	Buildings Department flush in accordance with best practice twice per week throughout the College including at the Sportsground.	2	5	10	Buildings Department.
Security breach – risk of theft, damage, injury, loss of reputation, and financial loss.	College, members of College, and visitors.	2	4	8	Current work pattern for Head of Sports has remained full-time and living on site as normal. Assistant Groundsman has returned full-time from furlough	1	4	4	Head of Sports to support Porters by checking security at Sportsground in conjunction with maintaining business continuity for the Sportsground.



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					from August. Barrier to Sportsground and tennis courts have locks with codes. One Porter based at Memorial Court with additional support from Head Porter and/or other Porters.				
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Any risk 15 or over after control measures have been put in place must not commence until the task has been discussed with the Head of Department