

Risk assessment template, testing of fire alarm

Company name: Clare College

Assessment carried out by: Brenan Morgan

Date of next review: 30/382020

Date assessment was carried out: 31/4/2020

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Infection from corona virus	Staff	Keep social distancing during fire alarm testing. This is in line with current guidance. Wash hands for 20 seconds after completing testing and before any hand to mouth/face contact. Check which rooms have people in self isolation prior to testing. This can be done by checking	N/A			

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		the M drive or asking the duty porter. When finishing work wash hand for 20 seconds before going home. Fire alarm testing moved to very 2 weeks to minimise contact with students.				

More information on managing risk: www.hse.gov.uk/simple-health-safety/risk/